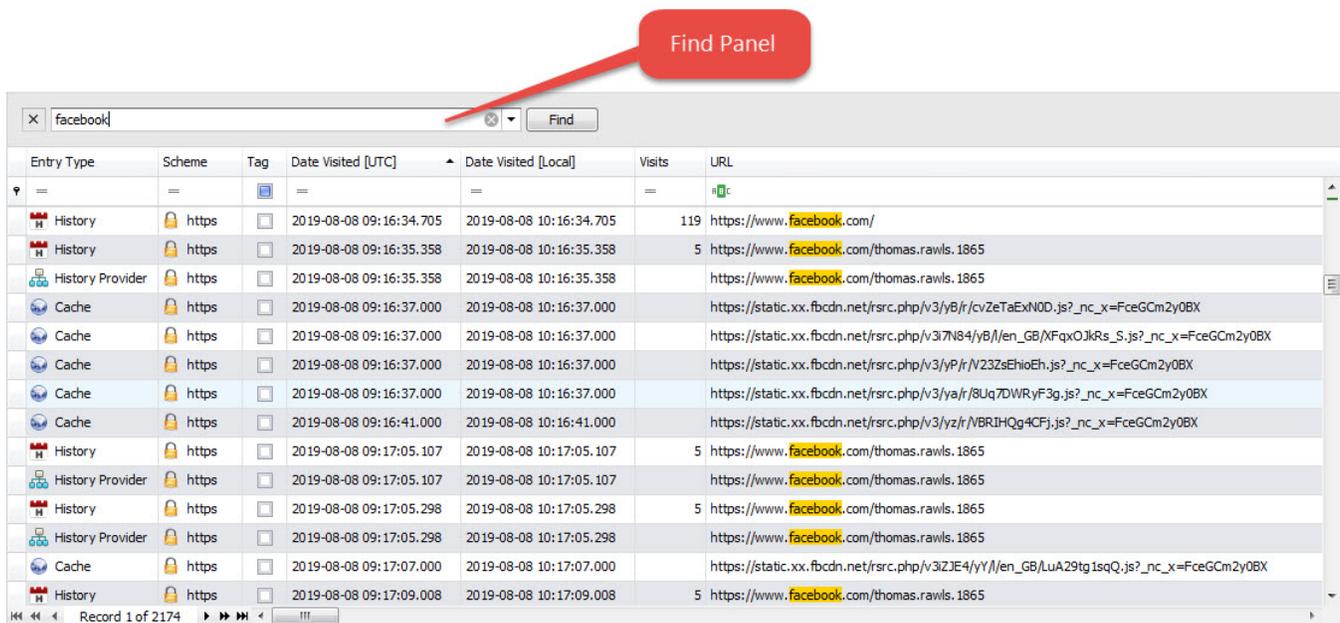


Find Panel Syntax

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Introduction

The Find Panel provides an easy way of searching against visible columns and fields. It is displayed above the grid and contains a search box where the user can enter a search string.



Syntax

Use the following syntax to search for keywords. Queries are not case-sensitive.

Single Keyword

Type a single keyword:

- USA - finds records that contain "USA" in any column.

The find panel options allow you to specify how words in records should match keywords in the query (start with, contain, etc.). See [Overriding Comparison Operators](#) below.

Multiple Keywords

Type multiple keywords separated by spaces:

- Germany Spain - "Germany" and "Spain" in any column.

The find panel options allow you to specify whether the resulting records should contain *all* keywords in the query or *any* of them. See [Overriding Parsing Mode Using Modifiers](#) below.

Exact Phrase Matching

Enter the phrase in quotes:

- "Bottom-Dollar Markets" - finds records that contain the phrase "Bottom-Dollar Markets" in any column.

In Specific Columns Only

Enter a column name before the keyword followed by a colon (without space):

- URL:google - finds records that contain "google" in the "URL" column only.
- URL:users profile - find records that contain "users" in the "URL" column and "profile" anywhere else.
- "Dropbox"-URL:google - finds records containing "Dropbox", but not in URLs containing "google".

Users can enter incomplete column names. In this case, the grid displays records from the first column whose name matches the entered string.

- Page:inbox - finds records containing "inbox" from the first column whose name starts with "Page" ("Page Title" in this case).

To specify the exact name of a column, or if the name contains multiple words, use quotes or brackets:

- "Page Title":login - "login" in the "Page Title" column only.
- [Page Title]:login - "login" in the "Page Title" column only.

Including Special Symbols in a Query

To include quotation marks, brackets or keyword modifiers in a query, put the query in single or double quotes:

- [Page Title]:[Year 1597] "Romeo and Juliet" - finds records that contain [Year 1597] (with brackets) in the "Page Title" column and "Romeo and Juliet" (with double quotes) in any column.
- "Page Title":[Year 1597] "Romeo and Juliet" - find records that contain [Year 1597] (with brackets) in the "Page Title" column and "Romeo and Juliet" (with single quotes) in any column.

Options and Modifiers

Overriding Comparison Operators

You can override the standard comparison operator for a particular keyword using *modifiers*.

Modifier	Operator	Example (result may vary depending on the specified operator)
*	Contains: Use this modifier for the Find Panel to search for words which contain this text.	*ma co - finds "Germany" and "Coves".
^	StartsWith: Use this modifier for the Find Panel to search for words which start with this text.	^ma co - finds "Manager" and "Mexico".
~	Like.	~%ma co - finds "Kostroma" and "Coves".
=	Equals.	=UK co - finds "UK" exactly and "Coves".

Overriding Parsing Mode Using Modifiers

Users can override the specified mode for a particular keyword using the following *modifiers*:

Modifier	Effect	Example (result may vary depending on the specified parser mode)
?	Optional keyword. Use this modifier if resulting records should contain <i>all</i> keywords, but a particular keyword is optional.	?Agent ?Manager London - finds "Agent" or "Manager", but obligatory in "London".

+	Mandatory keyword. Use this modifier if resulting records should contain <i>any</i> of the keywords, but a particular keyword is mandatory.	<p>Agent Manager +London - finds "Agent" or "Manager", but obligatory in "London".</p> <p>Agent Manager +*Lo - finds "Agent" or "Manager", but obligatory in "London".</p> <p>"Marketing Manager" + "Carine Schmitt" - finds "Carine Schmitt" and "Marketing Manager".</p>
-	Exclude keyword.	Manager -Schmitt - finds "Manager", but not "Schmitt".